

MINUTES

REGULAR MEETING OF HAMPTON TOWNSHIP COUNCIL

WEDNESDAY, FEBRUARY 25, 2026

President Johnson called to order the Regular Meeting of Hampton Township Council at 7:30 pm in the Council Chambers of the Municipal Building located at 3101 McCully Road, Allison Park, Pennsylvania.

Those present: B. Blackburn, J. Fritsch, C. Johnson, A. Midgley, D. Sciulli, Members; J. Speakman, Controller; M. Cromer, Legal Counsel; R. Jeroski, Municipal Manager.

APPROVAL OF MINUTES

Mr. Sciulli moved for the approval of the minutes for the Regular Meeting held January 28, 2026, and Agenda Meeting held February 11, 2026. Ms. Blackburn seconded the motion and a roll call vote was unanimously in favor except for Mr. Midgley who abstained from voting from the February 11, 2026 Agenda Meeting.

CITIZEN AGENDA MATTERS

Jeff Potter of 4906 Shadycrest Lane raised concerns about the proposed Northwest Trail Project and questioned why residents were not made aware. He stated that he believed it was green space and voiced concerns regarding vandalism and privacy. He mentioned that the residents would like to have their voice heard. Mr. Jeroski remarked that it was identified in the Township's Implementable Comprehensive Plan. Dr. Johnson explained that a steering committee made up of residents, business owners, and other representatives from the Township, along with a lot of public involvement, identified connectivity as one of the goals and this location was chosen. Mr. Jeroski pointed out that this project is in the early stages to determine if a trail in that location is feasible and if so what the route of it would be. He stated that residents will be consulted once a design is formalized and questions about the project can be answered. He noted that no construction dollars are budgeted for this year. Ms. Bernet mentioned that it would be a natural walking trail with possible wood chips, but no impervious surface would be involved.

Maureen Lah of 2617 Lah Road asked how they could get on the agenda to make a presentation in opposition to this project. Ms. Bernet stated that it could be a specific item under Citizen Agenda Matters. Ms. Lah commented that she wanted everyone to be on the same page with this project and mentioned that she saw a map of potential access points. Dr. Johnson stated that she has not seen anything like that. Ms. Bernet mentioned that she provided an aerial of a rough location of that area. There was discussion of who owned the property where the trail is proposed and Ms. Bernet showed a map of the location. Mr. Jeroski encouraged them to wait until a plan was formalized by the engineer before making a presentation since the trail is conceptual at this point.

AUTHORIZATION TO ADVERTISE FOR BIDS ON THE GARBAGE AND RECYCLING COLLECTION AND DISCUSSION ON SCOPE OF SERVICES

Mr. Jeroski stated that based on discussion with legal, he recommended bidding the garbage out individually as Hampton Township, which will be a competitive process. He briefly discussed the terms of the contract in comparison to the current contract. Dr. Johnson questioned if requiring the vehicle to be no more than a year old was reasonable, and Mr. Jeroski noted that he spoke to two potential haulers who agreed and actually recommended it. He mentioned that bid could be opened in mid-April with a recommendation at the end of that month.

Mr. Sciulli moved for the authorization to advertise for bids on the garbage and recycling collection contract. Ms. Fritsch seconded the motion and a roll call vote was unanimously in favor.

APPROVAL OF A COOPERATION AGREEMENT WITH NORTH HILLS COMMUNITY OUTREACH TO FACILITATE DISBURSEMENT OF A STATEWIDE LOCAL SHARE ACCOUNT GRANT

Mr. Jeroski stated that a grant was received to purchase a senior shuttle, and this agreement allows the money to flow to NHCO.

Ms. Blackburn moved for the approval of a Cooperation Agreement with North Hills Community Outreach to facilitate disbursement of a Statewide Local Share Account Grant per Mr. Jeroski's memorandum of February 2, 2026. Mr. Midgley seconded the motion and a roll call vote was unanimously in favor.

APPROVAL OF A COOPERATION AGREEMENT WITH HAMPTON VOLUNTEER FIRE DEPARTMENT TO FACILITATE DISBURSEMENT OF A STATEWIDE LOCAL SHARE ACCOUNT GRANT

Mr. Jeroski mentioned that a grant was received to purchase a new aerial fire truck.

Mr. Midgley moved for the approval of a Cooperation Agreement with Hampton Volunteer Fire Department to facilitate disbursement of a Statewide Local Share Account Grant per Mr. Jeroski's memorandum dated February 2, 2026. Mr. Sciulli seconded the motion and a roll call vote was unanimously in favor.

NORTH HILLS COUNCIL OF GOVERNMENTS MONTHLY REPORT

A copy of the NHCOG monthly report was included as part of Council's agenda packet.

Dr. Johnson stated that the Executive Board did not meet in February.

Mr. Jeroski gave an update on the upcoming salt bids.

WATER AUTHORITY MONTHLY REPORT

A copy of the Water Authority's monthly report was included as part of Council's agenda packet.

ENGINEER'S MONTHLY REPORT – GATEWAY

A copy of the engineer's monthly report from Gateway was included as part of Council's agenda packet.

LEGAL COUNSEL MONTHLY REPORT

A copy of the legal counsel monthly report was included as part of Council's agenda packet.

CONTROLLER'S/MANAGER'S MONTHLY REPORT

A copy of the Controller's monthly report was included as part of Council's agenda packet.

Mr. Speakman reported that January is the Township's most expensive month and noted that the annual debt payment due at the beginning of the month is the biggest reason, as well as funding of Health Savings Accounts, Police uniform allowance, and salt. He mentioned that January 2026 expenses exceeded 2025 with salary, wages and health insurance increases as contributing factors. He stated that there are reserve funds available as the salt budget will be way over for the year.

INFORMATION TECHNOLOGY MONTHLY REPORT

A copy of the Information Technology monthly report was included as part of Council's agenda packet.

Dr. Johnson encouraged Council to complete their cyber security training.

HAMPTON COMMUNITY LIBRARY REPORT

A copy of the Hampton Community Library monthly report was included as part of Council's agenda packet.

PUBLIC SAFETY MONTHLY REPORT

A copy of the Public Safety monthly report was included as part of Council's agenda packet.

EMS MONTHLY REPORT

A copy of the EMS monthly report was included as part of Council's agenda packet.

Mr. Schmidt reviewed data highlights for the month including call data and response times. He gave an update on the Subscription Drive and noted that the mailings will go out in about two

weeks. He stated that they are evaluating two new models of cardiac monitors and summarized the new technology. He welcomed Mr. Speakman back to the Board of Directors.

AWARD OF CONTRACTS REGARDING THE 2026 ROAD RESURFACING PROGRAM

Ms. Bernet noted that four companies bid on the three contracts in the program this year, with Shields Paving being the low bidder for all contracts. She briefly discussed the different contracts.

Mr. Sciulli moved for the award of contracts regarding the 2026 Road Resurfacing Program as follows: Contract A in the amount of \$351,270; Contract B in the amount of \$538,660; and Contract C in the amount of \$120,850 all to Shields Paving per Ms. Bernet's recommendation and memorandum dated February 18, 2026. Mr. Midgley seconded the motion and a roll call vote was unanimously in favor.

REQUEST TO RELEASE FUNDS FOR THE HAMPTON POOL HANDLING UNIT (AHU) REPLACEMENT THROUGH THE CAPITAL IMPROVEMENTS FUND BUDGET

Mr. Young stated that this project to replace the HVAC unit and involves the concession stand and the outside condenser unit, as well as the controls within the building, came in under budget. He mentioned that the air handler and condenser unit will be replaced by Huckenstein Mechanical for \$45,500, and the controls will be done by OZ Enterprises for \$17,800, leaving \$1,600 for contingency.

Ms. Blackburn moved for the authorization to release funds for the Hampton Pool Handling Unit Replacement Project through the Capital Improvements Fund Budget in the amount of \$65,000 per Mr. Young's memorandum dated February 3, 2026. Mr. Sciulli seconded the motion and a roll call vote was unanimously in favor.

REQUEST TO UPGRADE THE COMMUNITY CENTER ELEVATOR DOORS THROUGH THE CAPITAL IMPROVEMENTS FUND BUDGET

Mr. Young noted that this came in just under budget. He stated that there was no need to have a contingency since it is just a basic door operator replacement.

Mr. Midgley moved for the authorization to upgrade the Community Center Elevator Door through the Capital Improvements Fund Budget in the amount of \$14,500 per Mr. Young's memorandum dated February 3, 2026. Mr. Sciulli seconded the motion and a roll call vote was unanimously in favor.

PUBLIC WORKS/PARKS & RECREATION MONTHLY REPORTS

Copies of the Public Works and Parks & Recreation monthly reports were included as part of Council's agenda packet.

APPROVAL OF CHANGE ORDERS FROM CLISTA ELECTRIC FOR THE WASTEWATER TREATMENT PLANT PROJECT

Mr. Sciulli asked how many more change orders there were going to be, and Mr. Jeroski responded that he did not expect more from Clista or Mele, but there was an outstanding one from KLH. Mr. Jeroski noted that Clista has made a lot of progress.

Mr. Sciulli moved for the approval of Change Orders from Clista Electric as follows: Change Order 44 in the amount of \$16,380 for power and data to the temporary trailer; Change Order 45 in the amount of \$8,896 for feeder conduits and cable for the trailer relocation; Change Order 49 in the amount of \$45,000 for general conditions equipment and tools required to continued working past the original contract end date. Ms. Blackburn seconded the motion and a roll call vote was unanimously in favor.

APPROVAL FOR THE HAMPTON DIGESTOR AIR COMPRESSOR EXHAUST PROJECT AT THE WASTEWATER TREATMENT PLANT

Mr. Midgley moved for the approval for the Hampton Digester Air Compressor Exhaust Project at the Wastewater Treatment Plant in the amount of \$33,700 from the Sewer Bond Funds with Huckenstein Mechanical per Mr. Degan's memorandum dated January 29, 2026. Mr. Sciulli seconded the motion and a roll call vote was unanimously in favor.

ENVIRONMENTAL SERVICES MONTHLY REPORT

A copy of the Environmental Services report was included as part of Council's agenda packet.

Mr. Degan gave an update on the repairs to the digester building that a contractor backed into.

REFERRALS

Ms. Perrucci briefly summarized the four land development applications that were received that month, three of which are in conjunction with the Seven Brew drive-thru coffee shop and one for a Change of Use at 2330 Wildwood Road.

Ms. Blackburn moved for the referral of the Seven Brew Conditional Use (26-01), Seven Brew Lot Consolidation (26-02), Seven Brew Preliminary/Final Land Development (26-03) and 2330 Wildwood Road Change of Use (26-04) to the appropriate Boards and Commissions for review. Mr. Midgley seconded the motion and a roll call vote was unanimously in favor.

APPOINTMENT OF JANE HALLINAN AS REPRESENTATIVE FROM THE ENVIRONMENTAL ADVISORY COMMITTEE TO THE PLANNING COMMISSION

Ms. Perrucci explained that the EAC appointed a representative to the PC per the proposed Zoning Ordinance updates.

MINUTES
REGULAR MEETING

HAMPTON TOWNSHIP COUNCIL
WEDNESDAY, FEBRUARY 25, 2026

Ms. Blackburn moved for the appointment of Jane Hallinan as representative from the Environmental Advisory Committee to the Planning Commission. Ms. Fritsch seconded the motion and a roll call vote was unanimously in favor.

ZONING AND PLANNING MONTHLY REPORT

A copy of the Zoning and Planning monthly report was included as part of Council's agenda packet.

OLD BUSINESS

Mr. Jeroski mentioned the upcoming community events including the Easter Egg Hunt March 28th and the Community Clean-Up Day April 18th.

NEW BUSINESS

Ms. Blackburn brought up a resident's concern regarding a resident running a car rental business out of their residence.

There being no further items for discussion, Dr. Johnson adjourned the Regular Meeting at 8:30 pm.

Susan A. Bernet,
Clerk of Council

Carolynn R. Johnson,
President of Council